

Control Room (Tel) 8108 1021

Reservation Office (Tel) 2262 1888 (Fax) 2753 6768

Website: <http://www.dchml.com.hk>

Email: [motorleasing@dchml.com.hk](mailto:motorleasing@dchml.com.hk)

(Office hour: Monday–Friday: 0900-1800hrs, Saturday: 0900-1300hrs, Sunday & P.H. is closed)

### CUSTOMER INFORMATION

COMPANY NAME:			
COMPANY ADDRESS:			
	CONTACT PERSON		PASSENGER
NAME:			
TEL. NO.:			
FAX NO.:			

### TRIP DETAILS

1 <sup>ST</sup> TRIP				2 <sup>ND</sup> TRIP			
DATE (DD/ MM/ YY)	FLIGHT NO.	PICK UP TIME	NO. OF PASSENGER	DATE (DD/ MM/ YY)	FLIGHT NO.	PICK UP TIME	NO. OF PASSENGER
PICK-UP PLACE:							
STOPOVER:							
DESTINATION:							
CAR MODEL: <input type="checkbox"/> BENZ S Class <input type="checkbox"/> MPV <input type="checkbox"/> 23-seater Coach <input type="checkbox"/> 49-seater Coach							
OTHER INSTRUCTION:							
** For Pick up at the Airport, please approach to the Counter B12 at the Arrival Hall directly. **							

### FARE

<b>AMOUNT (HK\$)</b> Airport/Local Transfer: _____ per trip  Hourly Hiring: _____ per hour (minimum 3 hours) + tunnel & parking fee  <small>Note: (1) 50% will be charged for cancellation within (i) 3 hrs for Local Trip (ii) 24 hrs for Cross Border MPV (iii) 3 working days for Cross Border Coach; (2) Full amount shall be charged in case of passengers do not turn up at the designated pick up time. (3) <i>Waiting charge*</i> will be applied for waiting over 20 minutes, except for On hire service and pick up at Airport; (pls. inquiry to DCH about the amount of waiting charge)</small>	<input type="checkbox"/> CREDIT A/C <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> VISA <input type="checkbox"/> MASTER <input type="checkbox"/> AE <input type="checkbox"/> DINERS
	NAME OF HOLDER: _____
	CARD NO.: _____
	EXPIRY DATE: _____

ORDERED BY & CO. CHOP \_\_\_\_\_

DATE \_\_\_\_\_

### FOR DCH USE ONLY

LIMO TYPE: _____	ZONE: _____	ORDER NO.: _____
BANK APPROVAL CODE: _____		APPROVAL DATE: _____
ORDER CONFIRMED BY: _____		CONFIRMED DATE: _____
REMARKS: _____		

2010/12